

Registration Terms and Conditions WFOT 2026

1. General Terms

- 1.1. Please read these Terms and Conditions carefully as they apply to your participation at WFOT 2026 and other related WFOT events such as webinars and networking events.
- 1.2. By attending, speaking, exhibiting or sponsoring at WFOT 2026 or a WFOT related event, you agree to be bound by the Terms and Conditions set out below, which form a legally binding agreement between you and WFOT.
- 1.3 Registrations are individual per-person and cannot be shared between multiple attendees.

2. Public Health Measures

- 2.1. As a condition of attendance, in-person attendees must agree to adhere to all public health safe measures put in place by WFOT 2026, the venue, federal or state guidelines.
- 2.2. You acknowledge that these procedures may be changed at any time in accordance with the latest health advice.

3. Changes to Terms and Conditions

- 3.1. WFOT and Think Business Events (Congress Organiser) reserve the right to publish changes to these Terms and Conditions at any time without prior notice.

4. Early Bird Registration and Payment

- 4.1. To qualify for early bird registration, registration fees must be paid in full by the early bird deadline of Wednesday 8 October 2025.
- 4.2. Registration fees received after this date will revert to the standard Congress applicable rate.
- 4.3. Registration fees are based on date of payment receipt, not the date of receipt of registration form.
- 4.4. Only payment made by credit card will be accepted. Should you need to make payment via bank transfer/EFT please email WFOT@thinkbusinessevents.com.au

5. Congress Format Changes

- 5.1. The Congress is committed to the health and safety of our attendees, sponsors and exhibitors, your communities, and our industry.
- 5.2. In the event of travel bans, border closures, restrictions on large gatherings, or other impacts due to global health crises or other conditions, the Congress will move from an in-person event to a virtual Congress or change dates.
- 5.3. If moved to a virtual Congress, the registration rates will remain the same.
- 5.4. In the case that the attendee does not wish to attend the Congress virtually, no refunds will be given.
- 5.5. By registering to attend the Congress, you accept these conditions.

6. Cancellation Conditions

6.1. Cancellations received in writing to the Congress Office by Thursday 8 January 2026 midnight GMT+7 (Indochina time) will be accepted and all fees refunded less an administrative fee:

- 6.1.1. USD 100 for high-income registrations
- 6.1.2. USD 50 for other income registrations
- 6.1.3. USD 25 for registrations where the total cost does not exceed USD 250.

6.2. Cancellations or requests to change registration type received after this date cannot be accepted and will not be refunded (in part or full).

6.3. If your application for a visa to enter Thailand is unsuccessful, the above cancellation terms apply.

6.4. Non-attendance: No refunds will be made for non-attendance at the Congress.

6.5. Transfer of registration:

6.5.1. If you can no longer attend the Congress you may transfer of your registration to another person within your organisation before the Congress start date. Once the Congress commences you may no longer transfer your registration to another person. Registrations cannot be shared between multiple attendees.

6.5.2. The full name and details of the person that will replace you must be advised in writing to the Congress Office prior to the Congress.

6.6. Processing time for refunds: Refunds (less applicable administrative fees) if applicable will be processed no later than 30 days of the conclusion of the Congress.

6.7. After this date, if no refund request has been received, the refund will be forfeited.

7. Late Registration

7.1. The Congress organisers cannot guarantee that collateral, such as satchels, will be available to late registering attendees (inside one month before the Congress).

7.2. In addition, there is a risk that social programme functions may be fully subscribed.

8. Congress Cancellation by WFOT 2026

8.1. It may be necessary for reasons beyond the control of World Federation of Occupational Therapists Congress 2026 (WFOT 2026) to alter the times, dates, itineraries or speakers of the Congress by notice to you at any time.

8.2. In the unlikely event of cancellation of the Congress, the maximum liability of WFOT 2026 is the full amount of the refund of the Congress registration fee and its associated components of attendance with no additional liability for travel costs, hotel costs, or any other costs or expenses whatsoever.

8.3. In the unlikely event of cancellation or postponement of the Congress due to circumstances beyond WFOT 2026 reasonable control including but not limited to, acts of

terrorism, war, acts of God and natural disaster or global health crisis, WFOT 2026 or Think Business Events cannot be held responsible for any cost, damage or expense which may be incurred by registrants as a consequence of the event being postponed or cancelled.

9. Discounted Registration Fees

9.1. Member registration fees: To qualify for the Member Rate, you must be an individual member of WFOT, or a member of a national association that is a member organisation of WFOT. Your membership status will be verified by the relevant Association.

9.2. Student Rate: The Student Rate applies to those who are a student at the time of registration and the Congress period. Students are those studying in an entry level education programme to become an occupational therapist, or qualified occupational therapists who are undertaking full time doctoral studies or similar post entry-level education. Proof of status will be required upon registration.

9.3. Retired Member Rate: The Retired Member rate applies to those who are retired members of a Member Organisation. Proof of membership and retired status will be required upon registration.

9.4. Assistant Occupational Therapist Rate: The Assistant Occupational Therapist rate applies to those who are Assistant Occupational Therapists and are a member of a Member Organisation. Proof of membership and Assistant Occupational Therapist status will be required upon registration.

9.5. Other Income Economies Rate: To qualify for the Other Income economies rate, you must receive your main income from a country that is not classified as High Income according to the World Bank classification. The classification can be found by clicking [here](#).

10. Grant Recipient Terms and Conditions

10.1. Grant recipients must submit a report within two months of the Congress to WFOT, reporting on their experience and the impact of attending the WFOT Congress (failure to do so may lead to a refund being sought by WFOT).

10.2. Information provided within these reports may be used by WFOT on its website, social media and in e-newsletters for promotional purposes.

10.3. Grant recipients may be required to submit a written report to the journal/newsletter of the funding association as well as any local publication they may have about their attendance and their key learning experiences whilst in Thailand.

10.4. Grant recipients commit to return to their home country at the end of the Congress, for those attending in person.

10.5. Successful candidates will be required to sign an undertaking indicating that any expenses/payments made on their behalf will be repaid if they do not attend the WFOT Congress 2026.

10.6. Grant recipients and amounts will be determined by WFOT.

10.7. WFOT retains the right to make final decisions regarding the selection of successful candidates.

10.8. WFOT is not responsible or liable for Grant recipients during their stay in Thailand, if attending in person.

10.9. WFOT recommends visa applications are initiated in a timely manner. WFOT does not accept any responsibility or liability for the visa application procedure.

10.10. Expenses will not be reimbursed until the required visa has been obtained.

10.11. WFOT does not accept any liability for damages occurring from or resulting by visiting the WFOT Congress 2026, or during an applicant's stay in Thailand.

10.12. Grant recipients are responsible for their own travel insurance which is recommended to include cover for any related costs. WFOT will not be funding quarantine costs.

11. Privacy Statement

11.1. WFOT has adopted the EU General Data Protection Regulation ([GDPR](#)) for the purposes of the Congress. The Privacy Principles govern the way in which we collect, use, disclose, store, secure and dispose of your Personal Information.

11.2. WFOT 2026 Congress reserves the right to modify or amend privacy and copyright statements at any time, provided those modifications or amendments comply with applicable laws.

11.3. WFOT privacy statement can be found [here](#).

12. Use of Personal Information

12.1. The Congress will collect and store information you provide in this Registration Form for the purposes of enabling us to:

12.1.1. Register your attendance at the Congress;

12.1.2. Assist with administrative and planning purposes;

12.1.3. Plan and develop Congress and other events in the future;

12.1.4. Facilitate your requirements in relation to the Congress; and

12.1.5. Allow the compilation and analysis of statistics relevant to the Congress.

12.2. The information that you provide in the Registration Form and information provided at any other time during the Congress, including without limitation any feedback obtained during the Congress, will be used by the Congress to offer, provide and continue to improve its Congress and other services.

12.3. To fulfil your request to access the online registration portal, you enter into an agreement with WFOT 2026 Congress and we capture and process a set of personal information provided by you. For EU data protection law, our lawful basis for processing personal data for this purpose is [Article 6, \(1\)\(b\)](#).

12.4. The data that we collect from you is transferred and stored within the United Kingdom (UK), the United States, Australia, and other jurisdictions around the world. We will retain your data only for as long as we have a business requirement to do so.

12.5. To provide you goods and services, WFOT 2026 Congress works with a range of suppliers. These third parties operate under contract with WFOT 2026 Congress and we will share your information with these parties where it is necessary to deliver the goods and services you have requested.

12.6. These suppliers are data processors for your personal information. Your data will be held in accordance with GDPR.

13. Congress App

13.1. Registered attendees will be given access to the Congress App.

13.2. The Congress App will contain your name, position, and organisation, and you will have the option to make your profile visible.

13.3. Attendees must ensure their device meets the technical requirements for the App.

14. Congress Attendee List

14.1. The Congress will provide an attendee list which may be made available to all registered participants. The list may also be published on the Congress website or available in the Congress App.

14.2. The list will include your name, organisation, and location (state or country). Should you not wish to be included in this list, please notify the Congress Office in writing by Thursday, 8 January 2026 midnight GMT+7 (Indochina time).

15. Disclosure of Personal Information to Third Parties

15.1. We will not disclose your personal information to third parties without your consent, except when reasonably necessary to facilitate Congress or as permitted by law.

16. Photography and Media Release

16.1. By attending the Congress, you consent to the taking and use of photographs, videos, or recordings of you for promotional, educational or related purposes.

16.2. If you do not consent, you must notify the Congress Office in writing before Thursday, 8 January 2026 midnight GMT+7 (Indochina time).

17. Insurance

17.1. Registration fees do not include insurance of any kind. It is strongly recommended that Delegates take out insurance at the time of registration to include any eventuality including but not limited to loss of fees through cancellation of Delegate's participation in the Congress or through cancellation of the Congress, loss of airfares through cancellation for any reason including airline or related services, strikes, loss or damages to personal property, force majeure or any other reason.

18. Liability

Delegates attend the Congress at their own risk.

18.1. Delegates agree not to hold WFOT, or the Congress Organiser liable for any losses, damages, expenses, costs, claims or liabilities suffered or incurred by Delegates including

consequential or indirect losses or loss of profit through registering for the Congress, attending the Congress, cancellation or postponement of the Congress, failure of the Congress to achieve your expectations, or for any error or omission by WFOT or the Congress Organiser.

18.2. Delegates agree not to hold Congress or the Congress Organiser liable or responsible for any personal injury (i.e. physical, psychological or emotional stress) or any loss or damage to personal property.

18.3. Congress proposals and other Speaker materials express the views of the relevant Speaker(s) or author(s) alone. They do not necessarily represent the views of members of WFOT or its committees. Congress materials should not be construed as a legal opinion or professional advice. WFOT cannot accept liability for advice given, or views expressed, by any Speaker at the Congress or in any material provided to the Delegates.